

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, August 9, 2023, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, Iowa
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, Iowa
Gary Bogenrief	Council Member	North Sioux City, South Dakota
Dan Bousquet	Council Member	South Sioux City, Nebraska
Kelly Kreber	Mayor	Hinton, Iowa
Bob Padmore	City Manager	Sioux City, Iowa
Keith Radig	Supervisor	Woodbury County, Iowa

Staff and Guests Present:

Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Curt Miller	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra

Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 1122 Pierce Street, Sioux City, Iowa. It is open to the public in-person AND through conference/video call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Dan Moore moved to approve the August 9, 2023, regular meeting agenda as presented, seconded by Keith Radig. Motion carried. [Unanimous]

2. **APPROVAL OF MINUTES:**

- a. **June 14, 2023:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Dan Moore moved to approve the June 14, 2023 regular meeting minutes as presented, seconded by Keith Radig. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

4. FINANCIAL UPDATE:

a. June 30, 2023 Financial Reports: Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$2,047,369 and expenditures \$2,041,319 for a balance of \$6,050 as of June 30, 2023. Discussion followed

Dan Bousquet moved to recommend to the Board of Directors approval of the June 30, 2023 financial reports as presented, seconded by Bob Padmore. Motion carried. [Unanimous]

b. July 31, 2023 Financial Reports: Mr. Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$426,497 and expenditures \$77,800 for a balance of \$348,697 as of July 31, 2023.

Dan Moore moved to recommend to the Board of Directors approval of the July 31, 2023 financial reports as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]

5. FY 2024 INSURANCE RENEWALS:

a. Business Owners Policy

b. Commercial Umbrella – Building

Mr. Bush provided an overview of the current coverage for both policies with Auto-Owners and the proposed renewal. Discussion followed. Staff recommends renewing the current policy with Auto-Owners for the term of September 5, 2023 – September 5, 2024.

Dan Moore moved to recommend to the Board of Directors renewal with Auto-Owners of both policies as presented, seconded by Dan Bousquet. Motion carried. {Unanimous}

6. COMMUNITY SERVICES CONTRACTS:

a. Nebraska Department of Transportation, Urban Transportation Planning:
FHWA FTA 5303 \$13,176 Federal; July 1, 2023 to June 30, 2024

b. South Dakota Department of Transportation, Urban Transportation Planning:
FHWA PL \$71,677 Federal; July 1, 2023 to June 30, 2024

Dan Bousquet moved to recommend to the Board of Directors approval of contracts a. and b. as presented, seconded by Gary Bogenrief. Motion carried. {Unanimous}

7. BUILD GRANT UPDATE: Transit Director Curt Miller provided an update on construction of the new facility. He noted building occupancy is expected to be approved by September 1 with moving to begin mid-September. An open house and ribbon cutting ceremony will be held on Friday, October 20, 2023.

8. OTHER COMMENTS: The next meeting is tentatively scheduled to be held on Wednesday, September 13, 2023 at 7:30 a.m. in-person with the Zoom option.

Ms. Bostinelos announced Brian Pearson has been promoted from Assistant Transit Director to Transit Director.

9. ADJOURNMENT: *Dan Moore moved to adjourn the meeting, seconded by Gary Bogenrief. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 8:26 a.m.