

**Minutes**  
**Siouxland Interstate Metropolitan Planning Council (SIMPCO)**  
**Board of Directors Meeting (#539)**  
**Thursday, September 14, 2023, 12:00 p.m.**  
**SIMPCO, 1122 Pierce Street, Sioux City, Iowa**

**Voting Members Present:**

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Rob Bixenman	Mayor	Le Mars, IA
Pat Bundt	Mayor	Marcus, IA
Robert Giese	Commissioner	Dakota County, NE
Dr. Cyndi Hanson	Northeast Community College	South Sioux City, NE
Tom Kimmel	Supervisor	Union County, SD
Kelly Kreber	Mayor	Hinton, IA
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Vince Phillips	Supervisor	Monona County, IA
Craig Schmidt	Mayor	Cherokee, IA
Devlun Whiteing	Supervisor	Ida County, IA

**Non-voting Members/Staff/Guests Present:**

Jeff Remond	Council Representative	Sloan, IA
Michelle Bostinelos	Executive Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the September 14, 2023 regular meeting agenda.

*Craig Anderson moved to approve the September 14, 2023 regular meeting agenda as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]*

2. **APPROVAL OF MINUTES:**
  - a. **Board of Directors Regular Meeting #538, June 15, 2023:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

*Mark Monson moved to approve the regular meeting minutes of June 15, 2023 as presented, seconded by Keith Radig. Motion carried. [Unanimous]*

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

4. **FINANCIAL UPDATES:**
  - a. **June 30, 2023 Financial Reports:** Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all

SIMPCO Divisions total \$2,047,369 and expenditures \$2,041,319 for a balance of \$6,050 as of June 30,2023. Discussion followed

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

*Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve the June 30, 2023 financial reports as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]*

**b. July 31 / August 31, 2023 Financial Reports:** Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$591,889 and expenditures \$255,201 for a balance of \$336,688 as of August 31,2023.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

*Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve the July 31/August 31, 2023 financial reports as presented, seconded by Craig Schmidt. Motion carried. [Unanimous]*

**5. FY 2024 INSURANCE RENEWALS:** Interim Finance Director Joshua Bush discussed the following insurance renewals.

- a. Business Owners Policy**
- b. Commercial Umbrella**

Mr. Bush provided an overview of the current coverage for both policies with Auto-Owners and the proposed renewal. Staff and the Executive/Finance Committee recommends renewing the current policy with Auto-Owners for the term of September 5, 2023 – September 5, 2024.

*Craig Anderson moved to accept the recommendation of Staff and the Executive/Finance Committee and approve renewal of both policies as presented, seconded by Kelly Kreber. Motion carried. [Unanimous]*

**6. COMMUNITY SERVICE CONTRACTS:** The Executive/Finance Committee has reviewed contracts a. through d. and recommends approval as presented.

- a.** Nebraska Department of Transportation, Urban Transportation Planning; FHWA FTA 5303 \$13,176 Federal; July 1, 2023 to June 30, 2024
- b.** South Dakota Department of Transportation, Urban Transportation Planning: FHWA PL \$71,677 Federal, July 1, 2023 to June 30, 2024
- c.** FCC Affordable Connectivity Program Grant Subcontract with Southeast Nebraska Economic Development District, \$31,198, August 22, 2023 – June 14, 2025
- d.** U.S. Department of Transportation to complete Safe Streets and Roads For All Safety Action Plans for the City of Sergeant Bluff and the City of Sioux City, Federal \$40,000, State (Iowa Safety Funds) \$10,000, Total \$50,000, August 28, 2023 – August 28, 2025

*Craig Schmidt moved to accept the recommendation of the Executive/Finance Committee and approve contracts a. through d. as presented, seconded by Pat Bundt. Motion carried. {Unanimous}*

7. **SIouxLAND REGIONAL TRANSIT SYSTEM (SRTS) UPDATE:** Ms. Bostinelos reported on some issues and concerns that have been brought forward to management.

Transit Director Brian Pearson provided an overview of a plan that has been put into place to help address problems and improve communication. Discussion followed.

8. **BUILD GRANT UPDATE:** Transit Director Curt Miller reported a walk-through inspection of the new building has been done and the contractor is finishing several punch list items. He noted employees will start moving on October 1 with the goal of having everything moved and cleaned out of the old building by October 15. An open house and ribbon cutting ceremony will be held on Friday, October 20, 2023.
9. **OTHER COMMENTS:** The next meeting is tentatively scheduled for Thursday, November 9, 2023 at 10:00 a.m. via Zoom only.
10. **ADJOURNMENT:** *Ken Beaulieu moved to adjourn the meeting, seconded by Craig Anderson. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 1:11 p.m.