

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, October 11, 2023, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, Iowa
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, Iowa
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, Nebraska
Gary Bogenrief	Council Member	North Sioux City, South Dakota
Dan Bousquet	Council Member	South Sioux City, Nebraska
Kelly Kreber	Mayor	Hinton, Iowa
Aaron Lincoln	City Administrator	Sergeant Bluff, Iowa
Mark Monson	P & Z Commissioner	Sergeant Bluff, Iowa
Bob Padmore	City Manager	Sioux City, Iowa
Keith Radig	Supervisor	Woodbury County, Iowa

Staff and Guests Present:

Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Curt Miller	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra

Due to the delay of Chair Jon Winkel, Treasurer Lance Hedquist called the meeting to order at 7:30 a.m. A quorum was in attendance.

The members of the SIMPCO Executive/Finance Committee are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa. The meeting is being held by conference/video call originating from the SIMPCO office at 6401 Gordon Drive, Sioux City, Iowa. It is open to the public in-person AND through conference/video call. Those in person or on the call can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Kelly Kreber moved to approve the October 11, 2023 regular meeting agenda as presented, seconded by Dan Moore. Motion carried. [Unanimous]

- 2. APPROVAL OF MINUTES:**
 - a. September 13, 2023:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Dan Bousquet moved to approve the September 13, 2023 regular meeting minutes as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

Chair Jon Winkel entered the meeting at 7:42 a.m. and assumed presiding over the meeting.

4. **FINANCIAL UPDATE:**

- a. **September 30, 2023 Financial Reports:** Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$741,831 and expenditures \$419,233 for a balance of \$322,599 as of September 30, 2023.

Dan Bousquet moved to recommend to the Board of Directors approval of the September 30, 2023 financial reports as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

5. **COMMUNITY SERVICES CONTRACTS:** Ms. Bostinelos provided an overview of the contracts presented for approval.

- a. City of Hinton, Iowa, to complete Code of Ordinances Update, Total \$7,800, September 15, 2023 – March 31, 2024
- b. City of Hinton, Iowa, to complete Zoning Code Update, Total \$7,800, September 15, 2023 – June 30, 2024
- c. City of Akron, Iowa, to administer Community Development Block Grant (CDBG) for installation of a new lift station and UV disinfection process, CDBG Award \$500,000, Administration \$28,000

Lance Hedquist moved to recommend to the Board of Directors approval of contracts a. and c. as presented, seconded by Dan Bousquet. Motion carried. {Unanimous}

6. **ADMINISTRATION AGREEMENT:**

- a. **Siouxland Regional Transit System (SRTS):** Ms. Bostinelos presented an agreement with SRTS for SIMPCO to provide administration and management of services. She noted the attorney has reviewed and approves. Discussion followed.

Lance Hedquist moved to table approval of the agreement for continued review and presentation at a future meeting, seconded by Dan Bousquet. No further discussion. Motion carried. {Unanimous}

7. **BUILD GRANT UPDATE:** Transit Director Brian Pearson reported the contractor is finishing work on a few punch list items at the new facility. There will be a walk through of the facility at 1122 Pierce Street.
8. **OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Wednesday, November 8, 2023 at 7:30 a.m. in-person at the new SIMPCO/SRTS facility, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option.
9. **ADJOURNMENT:** *Kelly Kreber moved to adjourn the meeting, seconded by Lance Hedquist. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:21 a.m.*