

**Siouxland Regional Transit System (SRTS)**  
Board of Directors  
Special Meeting Minutes  
Wednesday, August 23, 2023, 10:00 a.m.  
Held via Zoom originating from the  
SRTS/SIMPCO office at 1122 Pierce Street, Sioux City, IA

**MEMBERS PRESENT:**

|                    |                       |
|--------------------|-----------------------|
| Keith Radig, Chair | Woodbury County, Iowa |
| Devlun Whiteing    | Ida County, Iowa      |
| Vince Phillips     | Monona County, Iowa   |
| Gary Horton        | Plymouth County, Iowa |

**STAFF PRESENT:**

|   |             |
|---|-------------|
| Curt Miller, Transit Director           | SIMPCO/SRTS |
| Brian Pearson, Transit Director         | SIMPCO/SRTS |
| Joshua Bush, Finance Director           | SIMPCO      |
| Emily Guthrie, Administrative Assistant | SIMPCO      |

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, June 22, 2023, at 10:00 a.m. via Zoom and in person. A quorum was present.

*Chair Radig called the meeting to order at 10:00 a.m.*

- I. Approval of the Agenda** – Chair Radig asked if there were any additions or corrections to the August 23, 2023, meeting agenda.

*Gary Horton moved to approve the agenda as presented, seconded by Vince Phillips. Motion carried all ayes.*

- II. Biran Pearson, Transit Director** –

- a. Authorizing Resolution as Signatory for Iowa Department of Transportation Contracts – Effective September 1, 2023

*Keith Radig moved to approve Brian Pearson as signatory for IDOT contracts effective September 2023, seconded by Gary Horton. Roll call vote: Keith Radig: aye; Devlun Whiteing: aye; Vince Phillips: aye; Gary Horton: aye. Motion carried all ayes (4:0)*

- III. Iowa DOT Contract** –

- a. Iowa Department of Transportation FY 2024 Public Transit Infrastructure Grant (PTIG) Agreement # STA-INFR-SFY24 for \$300,000 (\$240,000 State; \$60,000 Local) from August 10, 2023, through August 9, 2025

*Keith Radig moved to approve Item III.a., seconded by Vince Phillips. Motion carried all ayes.*

- b. Iowa Department of Transportation FY 2024 State Transit Assistance (STA) Agreement # STA-FORM-040-SFY24 for \$442,487 from July 1, 2023, through June 30, 2024

*Gary Horton moved to approve Item III. a., seconded by Vince Phillips. Motion carried all ayes.*

**IV. New Building Insurance –**

- a. *Property Coverage with Auto-Owners Insurance Company of \$11,000,000 of Blankets Building and Personal Property total insured values effective September 1, 2023, Annual Total Premium \$15,898*

*Vince Phillips moved to approve property coverage with Auto-Owners Insurance Company as presented, seconded by Devlun Whiteing. Motion carried all ayes.*

**V. Building Change Orders Update –** Curt Miller reported on change orders regarding the new building facility. Curt noted change orders are totaling approximately -\$207,000.

**VI. Building Update –** Curt Miller provided the board with a building update noting an upcoming scheduled walk through with contractors on August 28<sup>th</sup> and 29<sup>th</sup>. Curt noted anticipated possession of building will be on September 1<sup>st</sup> with staff moving in the 2<sup>nd</sup> or 3<sup>rd</sup> week of September in shifts.

**VII. Other Comments –** SIMPCO/SRTS Ribbon Cutting and Building Dedication Ceremony on October 20<sup>th</sup> from 12:00-3:00 p.m.

**VIII. Adjournment –** Next meeting: Thursday, September 28<sup>th</sup> at 10:00 a.m. Keith Radig moved to adjourn, seconded by Gary Horton. Chair Radig closed the meeting at 10:30 a.m.