

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, November 8, 2023, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, Iowa
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, Iowa
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, Iowa
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, Nebraska
Gary Bogenrief	Council Member	North Sioux City, South Dakota
Dan Bousquet	Council Member	South Sioux City, Nebraska
Mark Monson	P & Z Commissioner	Sergeant Bluff, Iowa
Bob Padmore	City Manager	Sioux City, Iowa

Staff and Guests Present:

Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra

With Chair Jon Winkel participating via conference call for convenience Vice Chair Dan Moore presided over the meeting. Vice Chair Moore called the meeting to order at 7:30 a.m. A quorum was in attendance.

- 1. APPROVAL OF THE AGENDA:** Vice Chair Moore asked if there were any additions or corrections to the regular meeting agenda.

Dan Bousquet moved to approve the November 8, 2023 regular meeting agenda as presented, seconded by Keith Radig. Motion carried. [Unanimous]

- 2. APPROVAL OF MINUTES:**

a. October 11, 2023: Vice Chair Moore asked if there were any additions or corrections to the regular meeting minutes.

Lance Hedquist moved to approve the October 11, 2023 regular meeting minutes as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

- 3. DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

a. SIMPCO Holiday Gathering/Employee Appreciation Banquet
*Thursday, December 14, 2023, 5:30 p.m.,
Sioux City Country Club, 4001 Jackson St., Sioux City, Iowa*

Ms. Bostinelos noted the SIMPCO Board of Directors will meet at 5:30 p.m. at the Sioux City County Club and a holiday gathering/employee appreciation banquet will follow the meeting.

4. FINANCIAL UPDATE:

a. October 31, 2023 Financial Reports: Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,259,277 and expenditures \$648,926 for a balance of \$610,352 as of October 31, 2023.

Mark Monson moved to recommend to the Board of Directors approval of the October 31, 2023 financial reports as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]

b. EMPLOYEE INSURANCE CY 2024 RENEWALS: Mr. Bush referred to the summary of renewal options included in the meeting packet. Staff has reviewed the policy quotes provided by the third-party administrator, Innovative Business Consultants (IBC), and is recommending to continue with the existing plan, Wellmark CompleteBlue 4000 Silver PPO. Coverage provided under this plan best matches existing benefits, and SIMPCO's share of the premium would only increase by \$2,513 or 2.69%.

Keith Radig moved to accept the recommendation of staff and continue with the current policy, Wellmark CompleteBlue 4000 Silver PPO, through calendar year 2024, seconded by Lance Hedquist. Motion carried. [Unanimous]

Mr. Bush also provided a summary of employee insurance renewals for dental, vision, basic life, basic AD&D, short-term disability, long-term disability and gym membership. The only policies that increased are Delta Dental by 2% and Four Seasons gym membership by \$3.00 per person.

Dan Bousquet moved to accept the recommendation of staff and continue all current policies as presented including Delta Dental and Four Seasons through calendar year 2024, seconded by Mark Monson. Motion carried. [Unanimous]

c. FY 2024 PROPOSED MEMBERSHIP DUES WRITE-OFFS: Mr. Bush referred to the listing of proposed write-offs for membership dues included in the meeting packet. All communities have been contacted and since there have been no responses to date, staff recommends the write-offs as presented.

Lance Hedquist moved to approve the FY 2024 Accounts Receivable write-offs as recommended by staff, seconded by Dan Bousquet. Motion carried. [Unanimous]

d. AUTO-OWNERS POLICY UPDATES: Mr. Bush provided an overview of the policy changes with Auto-Owners for 6401 Gordon Drive. He noted an overall credit of \$160 was received for coverage on the new building.

Dan Bousquet moved to accept the Auto-Owners policy updates as presented, seconded by Mark Monson. Motion carried. [Unanimous]

5. COMMUNITY SERVICES CONTRACTS: Ms. Bostinelos and Regional Planning Director Erin Berzina provided an overview of the contracts presented for approval.

a. City of Sioux City to establish the city's cash match payments to the SIMPCO MPO to complete the South Lakeport Road Corridor Study (\$178,557)

- b.** Siouxland District Health Department to provide assistance with Year 6 of the Iowa Health and Human Services Physical Activity for Seniors, Total \$12,000, October 1, 2023 – September 30, 2024

Lance Hedquist moved to recommend to the Board of Directors approval of contracts a. and b. as presented, seconded by Gary Bogenrief. Motion carried. {Unanimous}

- 6. PROFESSIONAL SERVICES CONTRACT:** Ms. Bostinelos and Ms. Berzina provided an overview of the contract presented for approval.

- a.** Burns & McDonnell to complete a South Lakeport Corridor Study, in the City of Sioux City, Total Cost (\$371,360)

Gary Bogenrief moved to recommend to the Board of Directors approval of contract a. as presented, seconded by Lance Hedquist. Motion carried. {Unanimous}

- 7. BUILD GRANT UPDATE:** Transit Director Brian Pearson reported the contractor is finishing work on a few punch list items at the new facility. Rebidding for the bus wash is currently underway.
- 8. OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Wednesday, December 13, 2023 at 7:30 a.m. in-person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option.
- 9. ADJOURNMENT:** *Mark Monson moved to adjourn the meeting, seconded by Dan Bousquet. Motion carried. [Unanimous] Vice Chair Moore adjourned the meeting at 8:17 a.m.*