

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Executive/Finance Committee

Wednesday, January 10, 2024, 7:30 a.m.

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, Iowa
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, Iowa
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, Iowa
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, Nebraska
Gary Bogenrief	Council Member	North Sioux City, South Dakota
Dan Bousquet	Council Member	South Sioux City, Nebraska
Kelly Kreber	Mayor	Hinton, Iowa
Bob Padmore	City Manager	Sioux City, Iowa

Staff and Guests Present:

Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Erin Berzina	Regional Planning Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO
Wesley Fopma	Regional Director	IA Congressman Randy Feenstra

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

Dan Moore moved to approve the January 10, 2024 regular meeting agenda as presented, seconded by Lance Hedquist. Motion carried. [Unanimous]

- 2. APPROVAL OF MINUTES:**

a. December 13, 2023: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

Lance Hedquist moved to approve the December 13, 2023 regular meeting minutes as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]

- 3. DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

a. Annual Board of Directors Meeting: Ms. Bostinelos reported the annual meeting is scheduled to be held on June 13, 2024. This year's meeting will be held in the metro area and members were asked for suggestions on possible locations.

- 4. FINANCIAL UPDATE:**

a. December 31, 2023 Financial Reports: Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,524,073 and expenditures \$941,420 for a balance of \$582,653 as of December 31, 2023.

Dan Bousquet moved to recommend to the Board of Directors approval of the December 31, 2023 financial reports as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]

5. **SIMPCO CODE OF CONDUCT:** The policy presented for approval outlines professional standards the Executive/Finance Committee, Board of Directors and staff are expected to follow when administering federal contracts.

Dan Moore moved to approve the Code of Conduct Policy as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]

6. **COMMUNITY SERVICES CONTRACTS:** Ms. Bostinelos provided an overview of the contracts presented for approval.

- a. City of Soldier, Iowa, to complete Code of Ordinances Update, Total \$3,120

- b. City of Le Mars, Iowa, Distressed Workforce Housing Needs Assessment, Total \$2,496

Lance Hedquist moved to recommend to the Board of Directors approval of contracts a. and b. as presented, seconded by Dan Bousquet. Motion carried. {Unanimous}

7. **BUILDING UPDATE:** Transit Director Brian Pearson reported the contractor will have the small punch list items for the new facility completed by mid to late-February. Rebid documents have been prepared, sent out and posted for the automated bus wash.
8. **OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Wednesday, February 14, 2024 at 7:30 a.m. in-person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option.
9. **ADJOURNMENT:** *Dan Bousquet moved to adjourn the meeting, seconded by Lance Hedquist. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:03 a.m.*