

Region IV Local Emergency Planning Committee

c/o SIMPCO

6401 Gordon Drive

Sioux City IA 51106

April 17, 2024

Request for Quotes to administer and evaluate a region-wide full-scale exercise emphasizing transportation-related hazardous materials incidents.

This Request for Quotes (RFQ) provides an outline of expectations of such administered full-scale exercise for Vendors with like experience, understanding, and knowledge of simulation activities designed to improve emergency response efforts. Such demonstration exercise shall involve the emergency response agencies of Cherokee, Ida, Monona, Plymouth, and Woodbury Counties, their respective emergency response teams, area hospitals and care centers, facilities providing care for vulnerable populations including but not limited to schools and nursing homes, contracted hazardous materials response services, community stakeholders/businesses with response teams, and available partners of same in adjacent communities.

The awarded vendor must be eligible to complete work under federal funding guidelines, and registered and cleared through SAM.gov to provide the following:

1. Design scenario
2. Provide materials necessary for implementation of scenario
3. Implement exercise allowing EMAs to act as responders without prior knowledge of incident details
4. Perform an evaluation of all phases of response
5. Coordinate with County EMAs to ensure appropriate documentation of participants
6. Prepare additional small-scale scenarios based on improvements as needed
7. Complete project including all documentation on or before September 15, 2024

Consideration of Quote

Quotes will be accepted upon receipt of this request through 4:30 PM May 1, 2024. Awarded vendor will be notified on or before May 10, 2024.

Intent

Region IV LEPC has been awarded HMEP funding the Iowa Department of Homeland Security and Emergency Management for the completion of a region-wide full-scale exercise to improve response effectiveness and efficiency in the event of transportation-related hazardous materials incidents involving multi-jurisdictional response.

The full-scale planning exercise shall include all participating Region IV Counties, their respective voting membership of the LEPC, and entities as provided.

Jurisdictions making up the LEPC include:

1. Cherokee County, its unincorporated areas and the municipalities of: Aurelia, City of Cherokee, Cleghorn, Larrabee, Marcus, Meriden, Quimby and Washta;
2. Ida County, its unincorporated populations and the municipalities of: Arthur, Battle Creek, Galva, Holstein and Ida Grove;
3. Monona County, its unincorporated populations and the municipalities of: Blencoe, Castana, Mapleton, Moorhead, Onawa, Rodney, Soldier, Turin, Ute and Whiting;
4. Plymouth County, its unincorporated populations and municipalities of: Akron, Brunsville, Craig, Hinton, Kingsley, Le Mars, Merrill, Oyens, Remsen, Struble and Westfield;
5. Woodbury County, its unincorporated populations and the municipalities of: Anthon, Bronson, Correctionville, Cushing, Danbury, Hornick, Lawton, Merville, Oto, Pierson, Salix, Sergeant Bluff, Sioux City, Sloan and Smithland.

Region-wide Full-Scale Exercise Objectives:

1. Involve County Emergency Management Agencies, response teams, community partners, and contracted hazardous material response in a full-scale exercise simulating a transportation-related hazardous materials incident.
2. Assess response in all capacities including but not limited to alerts, chain of command communications, securing the scene, response determinations and actions, evacuation protocol, transports for treatment, and decontamination.

3. Debrief participating responders and collaborative partners.
4. Provide written evaluation specific to reporting requirements for the State of Iowa.
5. Include supplement scenarios for self-implementation in future exercises.
6. Completion of Region-wide Full-Scale Exercise in its entirety by the deadline as provided.

Application of Training

Region IV LEPC intends to use the components of the training exercise and subsequent evaluation to improve efficiency and effectiveness of response to transportation-related hazardous materials incidents through targeted training on areas that are determined to be deficient or otherwise in need of improvement.

Prerequisite

Responding agencies must be eligible to perform work under federally funded programs and may not be debarred from involvement in federally funded projects as tracked in SAM.gov. Preparation and presentation of like projects and familiarity of Hazardous Materials producers, transporters and product recipients in and surrounding the physical boundaries of Region IV.

Quotes must include at minimum:

1. A summary of process of determining what to include in scenario
2. Outline of process, including estimated timeframe(s)
3. Considerations for participant preparation
4. Any other pertinent specific information the vendor wishes to provide.

Recipient of awarded contract should anticipate and comply with nondisclosure requests regarding proprietary and sensitive information as made available through the preparation and completion of this project. Such compliance shall include that data collected will be used specifically within the scope of this project including access of the final, printed report by Region IV LEPC and the Region IV Hazardous Materials Response Commission.

Inquiries

Direct inquiries regarding the project requirements as set forth in this RFQ via email to:

Dawn Kimmel, Region IV LEPC Facilitator

Email: dkimmel@simpco.org

Cell: 712.333.4911

Submission of Quote for project completion

Submit quotes encompassing the project requirements as set forth in this RFQ via email to:

Dawn Kimmel, Region IV LEPC Facilitator

Email: dkimmel@simpco.org

Subject Line: **RFP – Region IV LEPC Regionwide Training Exercise (2024)**

Submitted Quotes will remain in a dedicated file until such time as the opportunity to submit quotes has closed.